



# Field Trip Subsidy Form

Thank you for bring your students on a field trip to the Provincial Skills Canada Competition! To receive the travel subsidy:

- The first step is to register online for a [Field Trip](#).
- At the event check in at Launch Pad in the ballrooms outside of Hall E at the Edmonton EXPO Centre.
- Complete and send this form to Skills Canada Alberta **after** your school has attended the Provincial Skills Canada Competition. A **copy of the invoice(s)** from your transportation company, gas etc. must accompany this remittance form. Submission deadline is **June 5, 2017**.
- Schools will receive a cheque for \$200. If your expenses are less than \$200 you will receive the total amount of your expenses. On occasion fewer schools submit subsidy forms than expected and we will provide more than \$200 to your school.

School: \_\_\_\_\_

Teacher Name: \_\_\_\_\_

Teacher Phone Number: \_\_\_\_\_

Teacher Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Transportation Company	Amount	GST	Total Claim
<b>Grand Total</b>			<b>\$</b>

**Please return this form with a copy of your transportation invoices by  
June 5, 2017 to:**

Skills Canada Alberta (Attn: Ashley Carlyle)  
700, 10242 105 St Edmonton, AB T5J 3L5

Fax 780. 429.0009    Scan and Email [ashleyc@skillsalberta.com](mailto:ashleyc@skillsalberta.com)